



**Professional Church
Secretaries Association**

Website: www.pcsa.ca

ANNUAL CONFERENCE

“What’s Next?”

REGISTRATION FORM

Sun. October 6 – Tues. October 8, 2019

Festival Inn, 1144 Ontario St,
Stratford, ON N5A 6W1

Name _____

Church Name _____

Address _____

City/Town _____

Telephone _____

Email _____

New to PCSA _____
Yes/No

Food Allergies	
<i>Note: the caterers will try to accommodate special diet requirements. Please indicate above.</i>	

Please check as applicable	
FULL PACKAGE – Sun. Oct. 6 – 3:00 pm to Tues. Oct 8 – 1:30 pm. (incl. program, all meals, 2 nights)	
<input type="checkbox"/> Shared accommodation (Name, if any, whom you wish to share accommodation)	\$ 330.00
<input type="checkbox"/> Single accommodation	\$ 495.00
TWO DAY PACKAGE - Please indicate days below	
Sunday, Oct. 6 – 3:00 pm to Monday, Oct 7 – 9:30 pm (incl. program, all meals, 1 night)	
<input type="checkbox"/> Shared accommodation (Name, if any, whom you wish to share accommodation)	\$ 235.00
<input type="checkbox"/> Single accommodation	\$ 315.00
Monday, Oct 7 – 9:00 am to Tuesday, Oct 8 – 1:30 pm (incl. program, all meals, 1 night)	
<input type="checkbox"/> Shared accommodation (Name, if any, whom you wish to share accommodation)	\$ 215.00
<input type="checkbox"/> Single accommodation	\$ 295.00
COMMUTER'S PACKAGE - No accommodation required	
<input type="checkbox"/> Sunday to Tuesday (program, 2 lunches & 2 dinners)	\$ 180.00
<input type="checkbox"/> Sunday to Monday (program, 1 lunch & 2 dinners)	\$ 170.00
<input type="checkbox"/> Monday to Tuesday (program, 2 lunches & dinner)	\$ 150.00
<input type="checkbox"/> Monday only (program, lunch & dinner)	\$ 140.00
<input type="checkbox"/> Tuesday only (program & lunch)	\$ 100.00
TOTAL PAYMENT ENCLOSED	

**To guarantee a room with the hotel, send in your registration form with full payment
NO LATER THAN FRIDAY, August 30th, 2019; registration closes Friday, September 20th, 2019.
There is a \$50.00 non-refundable fee for cancellations received after September 20th, 2019.**



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Please make cheques payable to: **The Professional Church Secretaries Association**

Please mail your registration with full payment to:

Christiane Judd Peltier – PCSA Treasurer

21034 Vanedie Rd.

Merlin, ON NOP 1W0

If you have any questions regarding the conference, please send an email to conference@pcsa.ca

- You will receive Registration confirmation via email when your registration form and full payment is received.
- You will also receive further details of the conference, including driving instructions, map, etc. prior to the Conference.

PLEASE REMEMBER OUR CONFERENCE IS “SCENT SENSITIVE”!!!

Open Discussion Topics

The Professional Church Secretaries’ Conference offers a time for **OPEN DISCUSSION** for all those who attend to be able to share our concerns and thoughts. In the past we have covered topics such as security in the office, salary ranges, and computer software programs. If you have a specific topic that you would like to have discussed at this year’s conference, please include it with your registration.

I would like this topic discussed or shared during the OPEN DISCUSSION session:

NOTE: Membership fees (\$20 per year)

If you wish to pay your 2020 fees at the conference:

Print and complete the renewal form from the website and deliver to the
Membership Coordinator, along with payment.

Otherwise, you will be reminded by email in December that the 2020 fees are due to be mailed
in for January 1, 2020.